CLEANING SERVICE ORDER FORM

Please Mail or Fax Completed Form to: AEX Convention Services
3089 English Creek Ave., Egg Harbor Township, NJ 08234
Fax: (609) 272-1680 • Phone: (609) 272-1600
Email: orders@aexservices.com

Show Name: LCT - East 2019

Show Dates: November 4-5, 2019

Deadline Date To Receive Discounted Rates: Friday, October 25, 2019

USE THIS FORM TO ORDER CLEANING SERVICE WITHIN YOUR BOOTH SPACE AND FOR DEBRIS ACCUMULATED DURING SET-UP AND EXHIBIT HOURS.

All rental carpets ordered from AEX Convention Services are installed in clean condition.

VACUUMING

All rates are based on the total square footage of your exhibit space (100 sq. ft. minimum)

Please check preference below:

			Discount	Standard
❍	One Time	Vacuum carpet before initial opening of event	$.39/sq. ft.	$.55/sq. ft.
❍	Daily	Vacuum carpet before initial opening of event and daily thereafter	$.33/sq. ft./day	$.46/sq. ft./day

Exhibit Space: _____ ft (x) _____ ft = _____ sq. ft. (x) $ _____ (x) _____ = $ _____
(100 sq. ft. minimum) rate per sq. ft. Days Total

PORTER SERVICE

	Discount	Standard
Empty wastebasket, tidy and spot clean exhibit space at two hour intervals during show hours.	$179.00	$250.50

Please check preference below:

❍ Daily ❍ Once (Specify Day) _____ Date: _____

Porter Service: _____ days (x) amount per day $ _____ = Total $ _____

SUBTOTAL ESTIMATED CLEANING ORDER: $ _____

❑ **YES, I have completed and enclosed the Authorization and Agreement to Terms and Conditions Form and I understand that all orders are subject to New Jersey State Sales tax 6.625%.**

Company Name: _____ **Booth#:** _____

19-NJ1104